

Hands-on course , 5
day(s)
Ref : OLE

Participants

Internal auditors. Persons responsible for the social responsibility in an organization. Members of a social responsibility team. Expert advisors in social responsibility.

Pre-requisites

ISO 26000 Foundation Certification or basic knowledge of ISO 26000 is recommended.

Next sessions

ISO 26000, Social Responsibility, Lead Auditor, Certification

This five-day intensive course enables participants to develop the necessary expertise to audit a social responsibility program based on ISO 26000 and to manage a team of auditors by applying widely recognized audit principles, procedures and techniques.

OBJECTIVES

To acquire the expertise to perform an ISO 26000 internal audit following ISO 19011 guidelines

To acquire the necessary expertise to manage a social responsibility audit team

To understand the operation of a social responsibility program based on ISO26000

1) Introduction to Corporate Social Responsibility concepts

2) Planning and Initiating a social responsibility audit based on ISO 26000

3) Conducting a social responsibility audit based on ISO 26000

4) Concluding and ensuring the follow-up of a social responsibility audit

5) Certification Exam

1) Introduction to Corporate Social Responsibility concepts

- Corporate Social Responsibility concepts as defined by ISO 26000.
- Normative, regulatory and legal framework related to organizations' social responsibility.
- Fundamental principles of organizations' social responsibility.
- Presentation of ISO 26000 clauses and its six core subjects.
- Social responsibility program.
- Detailed presentation of ISO 26000 clause-by-clause.

2) Planning and Initiating a social responsibility audit based on ISO 26000

- Fundamental audit concepts and principles.
- Audit approach based on evidence and on risk.
- Preparation of a social responsibility audit*.
- Social responsibility documentation audit.
- Conducting an opening meeting.

Workshop

**ISO 26000 provides guidance rather than requirements and organizations cannot be certified like with ISO management standards (example: ISO 9001, ISO/IEC 27001, ISO 14011, etc...).*

3) Conducting a social responsibility audit based on ISO 26000

- Communication during the audit.
- Audit procedures: observation, document review, interview, technical verification, corroboration and evaluation.
- Audit test plans.
- Formulation of audit findings.
- Documenting nonconformities.

4) Concluding and ensuring the follow-up of a social responsibility audit

- Audit documentation.
- Quality review.
- Conducting a closing meeting and conclusion of an ISO 26000 audit.
- Evaluation of corrective action plans.
- ISO 26000 internal audit management program.

5) Certification Exam

- The exam covers the following competence domains :
- Domain 1: Fundamental principles and concepts of social responsibilities.
- Domain 2: Social responsibility program.
- Domain 3: Fundamental Audit Concepts and Principles.
- Domain 4: Preparation of an ISO 26000 audit.
- Domain 5: Conducting of an ISO 26000 audit.
- Domain 6: Closing an ISO 26000 audit.
- Domain 7: Managing an ISO 26000 audit program.

Workshop

Duration of the "Certified ISO 26000 Lead Auditor" exam is 3 hours