

Hands-on course , 2  
day(s)  
Ref : PRA

## Participants

Be certified P3O®  
Foundation.

## Pre-requisites

Manager of project and  
program, PMO, Senior  
manager, every stakeholder  
involved in portfolio, program  
or project management.

## Next sessions

# P3O®, Practitioner, certification Portfolio, Programme and Project Office

*This course will help you to deepen your knowledge of P3O® model. You will see in detail how to design, implement and manage each component of the model. This course also prepares you for the P3O® Practitioner certification exam.*

## OBJECTIVES

Define a Business Case for the Implementation of P3O®  
Build a P3O® model adapted to the needs and maturity of the organization  
Plan the implementation of P3O® within an organization  
Use the right tools and techniques to help the implementation of P3O®  
Pass P3O® Practitioner certification exam

### 1) Introduction to P3O® Practitioner

### 2) The implementation of the P3O® model

### 3) Tools and Techniques

### 4) Exam

## Certification

*This course includes P3O® Practitioner exam: 4 questions of 20 marks each - 80 marks in total, 150 minutes, 50% pass mark - 40 out of 80, open book - (only the P3O Guide is allowed).*

## 1) Introduction to P3O® Practitioner

- The goals of P3O® Practitioner.
- Introduce the certification exam: structure, content, preparation tips.
- Global vision and principles of P3O® Practitioner.
- Context of applying P3O®. Revision: Portfolio concepts, program and project.

### Exchanges

*Exchanges and feedback on the managing of a portfolio, programs and projects in various types of organization.*

## 2) The implementation of the P3O® model

- Convince the direction staff: benefits, value matrix, key success factors and key performance indicators.
- Set a proper business case to the organization for the implementation of P3O®.
- Presentation of different ways to implement the concepts and P3O® model.
- Adaptation of the model to the specificity of an organization: structure, governance, functions and services.
- Determine the roles and responsibilities within the P3O® model. Criteria to select different roles.
- Implement or update the P3O® model within an organization according to its goals and maturity.
- A pragmatic and planned lifecycle approach. Set the schedule for implementation.

### Exercise

*Exam preparation exercises. Commented correction. Practical advice.*

## 3) Tools and Techniques

- Presentation of the tools helping to implement P3O®.
- Presentation of techniques helping to implement P3O®.
- Discussions on cases of practical use of various tools and techniques to support the implementation of P3O®.

### Exercise

*Exam preparation exercises. Commented correction. Practical advice.*

## 4) Exam

- Revision.
- Final exam.